



## TOWN OF PRESCOTT VALLEY STAFF REPORT

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**DATE:** October 3, 2024

**TO:** Mayor & Town Council

**THROUGH:** Gilbert Davidson, Town Manager

**FROM:** Ivan Legler, Town Attorney

**DEPARTMENT:** Legal

**AGENDA TYPE:** Discussion Items(s):

**SUBJECT:** Town Code Coordination Neighborhood Services & Development Services - Discussion Only [Ivan Legler, Town Attorney]

**VISION 2024 FOCUS AREA:** How we conduct our business and ourselves through our culture, diversity, communication, delivery, outreach, processes, and values. What we do, how we do it, and who we do it for.

### SUMMARY/BACKGROUND:

On July 1, 2023, the Town created a new Neighborhood Services Department to provide essential services to Town neighborhoods, including what is now referred to as Animal Services (still under the umbrella of the Police Department but directly supervised by the Neighborhood Services Director), Property Maintenance, and other Town Code enforcement. The Development Services Department would continue to administer and enforce the Zoning Code (including Building Codes).

As part of implementing the Neighborhood Services Department (and further the goal of proactively engaging with the community to maintain and elevate quality of life in the Town's diverse neighborhoods), it is necessary to amend various provisions in Town Code Chapters 6 and 9 to transfer and clarify administration and enforcement. This includes providing an independent hearing officer process for appeals related to abatement proceedings, mentioning stormwater inspectors

as potentially assisting with actions regarding junk vehicles, more clearly defining “animals”, defining and prohibiting unreasonable restraint of dogs, and providing that certain first animal violations that result in physical injury to persons or property may be charged as misdemeanors.

The draft ordinance is attached for Town Council review and discussion.

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**RECOMMENDED MOTION:**

N/A No Council Action Requested.

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**STAFF RECOMMENDATION:**

N/A No Council Action Requested.

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**FISCAL ANALYSIS:**

There is no anticipated direct fiscal impact due to the requested action.

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**Council Action at the Meeting:** N/A

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**ATTACHMENTS:** No