



**Town Council  
Board and Commission Selection Committee  
Meeting Minutes  
March 31, 2025**

1. CALL TO ORDER: Mayor Kell Palguta called the meeting to order at 4:00 p.m., in the Parks and Recreation Building, Atrium, 7501 E. Skoog Blvd.
2. ROLL CALL:  
*Committee & Staff Present*: Mayor Kell Palguta, Vice Mayor Matt Zurcher, Councilmember Janell Kiehl, Skyler Barton, Assistant to the Town Manager, and Martha Zimmerman, Administrative Assistant II.
3. RECREATION FACILITY ADVISORY COMMITTEE (RFAC) APPLICANT PROCESS OVERVIEW: Skyler Barton explained the selection process that was approved by Town Council in the Citizen Recreation Facility Advisory Committee bylaws. He then explained how that process was administrated.
4. REVIEW AND DISCUSSION OF RFAC PROCESS AND APPLICANT LIST: The Board and Commission Selection Committee reviewed the selection process of the Recreation Facility Advisory Committee.
5. DISCUSSION/POSSIBLE ACTION: Following the review and discussion of the selection process, motion was made by Vice Mayor Zurcher to recommend the finalized list (as previously presented to Town Council) to the Town Council for approval. Mayor Palguta seconded the motion. All in favor. Motion passed 2 to 1. Mayor Palguta voted (yea) Vice Mayor Zurcher voted (yea), Councilmember Kiehl voted (nay).
6. ADJOURNMENT: Mayor Palguta motioned to adjourn; Vice Mayor Zurcher seconded the motion. Motion passed unanimously: Mayor Palguta voted (yea) Vice Mayor Zurcher voted (yea), Councilmember Kiehl voted (yea). Mayor Palguta adjourned the meeting at 4:29 p.m.

SUBMITTED on this 31<sup>st</sup> day of March, 2025

BY:   
Martha Zimmerman, Administrative Specialist II

REVIEWED/APPROVED on this 31<sup>st</sup> day of March, 2025

BY:   
Kell Palguta, Mayor