

TOWN OF PRESCOTT VALLEY
REQUEST FOR COUNCIL ACTION
Date: June 11, 2015

SUBJECT: Award of Contracts for Annual Public Works Materials & Supply Programs

SUBMITTING DEPARTMENT: Public Works

PREPARED BY: Alex Romero – Operations Manager, for
Norm Davis, PE - Public Works Director

AGENDA LOCATION: Comments/Communications ☐, Consent ☐, Work/Study ☐,
New Business ☒, Public Hearing ☐, Second Reading ☐

ATTACHMENTS: a). Contracts

SUMMARY BACKGROUND: Each year the proposed budget includes several essential annual Public Works Material and Supply programs. Public Works seeks bids for various material and supply contracts. Individual, publicly advertised, bids were received on April 27, 2015. Each contract begins on July 1st and ends June 30th of the respective Fiscal Year.

These contracts consist of the following with a brief description and the bid results:

- A. Roadway Material:** The Streets Division of Public Works uses cold mix, hot mix, aggregate base, slurry backfill and concrete for roadway maintenance throughout the year. Two bids were received for these supplies as follows:

Description	Low Bid	Second	
Roadway Materials	Asphalt Paving & Supply	Material Delivery	Unit of Measure
Cold Mix	\$91.50	\$125.00	per ton
Hot Mix	\$65.00	No Bid	per ton
Aggregate Base	\$7.15	\$7.50	per ton
Shoulder	\$6.50	\$7.00	per ton
Slurry Backfill	\$66.00	No Bid	per cubic yard
Concrete	\$88.50	No Bid	per cubic yard

- B. Asphalt Paving:** The Streets Division of Public Works uses these services for roadway repair throughout the year. This contract includes asphalt overlay in 2” and 3” layers, deep patch which consist of total rework of the base with asphalt placed over the top and shoulder backing to place aggregate base on the edge to reinforce it. Other departments use this contract on an “as needed” basis for repairs in the parking lots of their facilities or for paving projects on Capital Projects. Two bids were received for this service as follows:

Rank	Bidder	Total Base Bid
Low	Specialty Paving & Grading, LLC	\$19,334.00
2nd	Asphalt Paving & Supply, Inc.	\$24,200.00

- C. Annual Street & Park Concrete:** The Streets Division of Public Works uses this contract for the maintenance of sidewalks, drainage structures and other facilities throughout the Town. This contract uses 12 separate bid items that enable us to repair and perform small construction projects. This contract is also available to the Parks & Rec, Utilities and Facilities departments for use on an “as needed” basis. Two bids were received for this service as follows:

Rank	Bidder	Total Base Bid
Low	Asphalt Paving & Supply, Inc.	\$42,565.00
Third	Headwaters Construction, LLC	\$48,825.00

- D. CMP Culverts:** The Streets Division of Public Works uses Corrugated Metal Culvert pipes for drainage work throughout the year. Engineering and Capital Projects uses these materials for drainage upgrades throughout the year to provide new materials. Capital Projects use this contract when needed due to the price break that the volume of culvert purchased allows us. Two bids were received for the purchase of culverts as follows:

Rank	Bidder	Total Base Bid
Low	Contech Engineered Solutions, LLC	\$3,770.68
2nd	Arizona Culvert Company	\$3,911.80

- E. Solid Waste Disposal:** The Public Works, Facilities, Library, Police and Parks departments all use this contract for refuse disposal. The contract consists of providing three different sizes of waste containers and servicing them as needed (typically once or twice weekly), as well as providing waste containers for special events such as the Parks department Christmas Tree Disposal and the Community Development department RAND neighborhood program. Three bids were received for this service as follows:

Rank	Bidder	Total Base Bid
Low	Best Pick Disposal, Inc.	\$11,934.00
Second	Patriot Disposal, Inc.	\$15,206.40
Third	Waste Management of Arizona	\$17,171.76

- F. Portable Toilets:** This contract is used by the Parks department to provide Portable Toilets for winter closures on restroom facilities and for special events throughout the year. Two bids were received for this service as follows:

Rank	Bidder	Total Base Bid
Low	Patriot Disposal, Inc.	\$240.00
Second	Waste Management of Arizona	\$445.00

OPTION ANALYSIS: The Council may vote to:

- 1.) Approve the award of the annual contracts to each lowest bidder, **OR**
- 2.) Not approve the award of annual contracts, **OR**
- 3.) Approve and not approve the award of the annual contracts, in any combination, **OR**
- 4.) Direct staff to pursue other options.

ACTION OPTION: Motion to approve award of each annual contract to the lowest responsive bidder per the unit prices bid as follows:

- (a) the Roadway Material to Asphalt Paving & Supply, Inc., **AND**
- (b) the Asphalt Paving contract to Specialty Paving & Grading, LLC, **AND**
- (c) the Annual Street & Park Concrete contract to Asphalt Paving & Supply, Inc., **AND**
- (d) the CMP Culvert contract to Contech Engineered Solutions, LLC **AND**
- (e) the Solid Waste contract to Best Pick Disposal, Inc., **AND**
- (f) the Portable Toilet services contract to Patriot Disposal, Inc.

OR Motion not to approve award of any or all of the contracts. **VOTE.**

RECOMMENDATION: Staff recommends approval of all the annual contracts as outlined in this action.

FISCAL ANALYSIS: The budget for each program is outlined below:

(A) Roadway Material:

Aggregate Base: Based on prior years' expenditures on aggregate base, plus an anticipated growth factor, staff anticipates purchasing \$85,000 of roadway material in FY15-16 as well as other budgets on an 'as needed' basis. Funding for this item is available in the proposed Public Works budget in account 202-5510-631-4370 (\$387,000 budgeted).

(B) Asphalt Paving:

Based on prior years' expenditures on Asphalt Paving plus an anticipated growth factor, staff anticipates purchasing \$19,440 in Asphalt Paving in FY15-16. Funding for this item is available in the proposed budget "Street Repairs & Maintenance" 202-5510-631-4370 (\$387,000 budgeted).

(C) Annual Street & Park Concrete:

Based on prior years' expenditures on Streets Concrete, plus an anticipated growth factor, staff anticipates purchasing \$36,830 in Concrete Repair and Placement in FY15-16. Funding for this item is available in the proposed budget "Street Repair & Maintenance" 202-5510-631-4370 (\$387,000 budgeted).

(D) CMP Culverts:

Based on prior years' expenditures on CMP Culverts, plus an anticipated growth factor, staff anticipates purchasing \$15,000 in CMP Culverts in FY15-16. Funding for this item is available in the Public Works budget. The Streets Division of Public Works purchases are funded through the budget in account 202-5510-631-4313 (\$35,000 budgeted). If this item is used by other departments for specific projects, the purchase will be funded by the respective account.

(E) Solid Waste Disposal:

Based on the bid prices received on Solid Waste Disposal, staff anticipates expending \$7,182 in Solid Waste Disposal in FY15-16. These expenditures are funded through the budget by the using department.

(F) Portable Toilets:

Based on the bid prices received for Portable Toilets, staff anticipates rental fees of \$7,500 on Portable Toilets in FY15-16. These purchases are funded through the budget by the using department.

REVIEWED BY:

Management Services Director _____

Town Clerk _____

Town Attorney _____

Town Manager _____

COUNCIL ACTION:

☐ Approved ☐ Denied ☐ Tabled/Deferred ☐ Assigned to _____