

Department of Public Works
Contract Documents
for the
Provision
of
Portable Toilet Services

Town of Prescott Valley
Public Works Department
7501 Civic Circle
Prescott Valley, AZ 86314

Phone: (928) 759-3070
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Alex Romero
Public Works Operations Manager
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Bid Date: April 27, 2015 at 4:00 PM MST



TOWN OF PRESCOTT VALLEY CALL FOR BIDS

The Town of Prescott Valley is seeking bids for **Portable Toilet Services** at various Municipal sites located in Prescott Valley during the fiscal year beginning July 1, 2015. Bid documents may be obtained from the Public Works Department. All bids must be clearly marked “**PORTABLE TOILETS**”, placed in a sealed envelope and received no later than **4:00 PM MST on Monday, April 27, 2015**. Bids may be hand-delivered or mailed to the Town Clerk’s Office at 7501 E. Civic Circle, Prescott Valley, Arizona, 86314. At the above time and date, all apparent responsive bids shall be opened and read aloud. The Town of Prescott Valley reserves the right to accept or reject any or all bids.

Inquiries may be directed to the Public Works Operations Manager at (928) 759-3082.

Published in the Daily Courier 2-days (at least six days apart but not more than ten days apart)

Sunday – April 5, 2015

Sunday – April 12, 2015

TOWN OF PRESCOTT VALLEY
PORTABLE TOILET BID SPECIFICATIONS/CONTRACT
FY 2015-2016

The Town of Prescott Valley is seeking bids for the following Portable Toilet Services over a 12-month period starting July 1, 2015 and ending June 30, 2016.

The Town utilizes the services of a portable toilet vendor for special events. In addition, several of the Town's Parks use portable toilets in the winter in lieu of the main restrooms at the parks. Other toilets are used on an 'as-needed' basis. Standard service is once per week. Monthly charges for long term rentals must include all charges for cleaning and pumping of unit. Bid item number five (5) will only be recognized when additional services beyond once a week are authorized by Town employees.

The bid schedule below is only an estimate of the anticipated requests for service and will vary throughout the year:

1. Special events

Per toilet, per event: \$ 65⁰⁰

2. Handicapped accessible toilet

Per event: \$ 55⁰⁰

3. Single toilet

Per week: \$ 45⁰⁰

4. Winter Park toilets (approximately 6 to 10 units)

These units must be handicap accessible

Per toilet, per month: \$ 45⁰⁰

5. Extra service

Per toilet: \$ 30⁰⁰

Bidder/Vendor: Patriot Disposal, Inc.

The bid amount includes all costs, including delivery, pickup, cleaning, pumping and all taxes (including sales tax) required to provide the service.

Town Use Only:

-- ACKNOWLEDGEMENT OF RECEIPT --

Town Clerk:

Diane Russell

Witness:

Agurpold

Receipt of Addenda No.	Addenda Acknowledgement Date	Initials

The successful Bidder/Vendor must have a Prescott Valley Business License at the time of selection and must carry standard commercial liability insurance in the amount of \$1,000,000.00. The Town reserves the right to accept or reject any or all bids, based on the Town's best interest.

All bids must be submitted on the entire document titled "**PORTABLE TOILET BID SPECIFICATIONS/CONTRACT**" as contained herein, and must be **sealed**, marked "**PORTABLE TOILETS**", and received at the Office of the Town Clerk prior to the stated bid time.

Finally, the Town of Prescott Valley reserves the right to rescind this contract upon fifteen (15) calendar days written notice, addressed to the Agent of the successful Bidder/Vendor as listed herein.

The acknowledged signature below indicates the successful Bidder/Vendor's agreement to abide by these specifications, including the Vendor's bid proposal, and acknowledges that the Call for Bids, these Bid Specifications, the Bid proposal and the Town's 'Notice of Award' together constitute a contract between the successful Bidder/Vendor and the Town of Prescott Valley.

Dated this 17 day of April, 2015

Name of Bidder:

Patriot Disposal

Bidder's Address:

Box 26296 Prescott Valley AZ 86312

Bidder's License
Type and Number:

P.V. 15-00010686

Bidder's Signature:

[Signature]
(Officer or authorized agent)

Print Name & Title:

Jay Eby - CEO

Type or Print Name:

Phone/Fax/Email:

775-9000

OWNER:

Town of Prescott Valley, Arizona

Harvey C. Skoog, Mayor

CONTRACTOR:

Patriot Disposal, Inc.

Contractor Signature

By: _____
Print Name and Title

ATTEST: Town of Prescott Valley

Diane Russell, Town Clerk

TOWN CLERK
(CORPORATE SEAL)

APPROVED AS TO FORM:

Ivan Legler, Town Attorney