



TOWN OF PRESCOTT VALLEY STAFF REPORT

DATE: December 8, 2022

TO: Mayor & Town Council

THROUGH: Gilbert Davidson, Town Manager

FROM: Fatima Fernandez, Town Clerk

DEPARTMENT: Town Clerk

AGENDA TYPE: New Business (for Review, Comment, And/or Possible Action)

SUBJECT: Vice Mayor Appointment - Consideration & Possible Action (Appoint)
[Fatima Fernandez, Town Clerk]

STRATEGIC PLAN FOCUS AREA: High-performing team means how we conduct our business and ourselves through our culture, diversity, communication, delivery, outreach, processes, and values. What we do, how we do it, and who we do it for.

SUMMARY/BACKGROUND:

ARS §9-236 authorizes town council to appoint persons to act in the place of the mayor when the mayor is absent. Based on that authority, Prescott Valley Town Code 2-02-020 says the Council shall designate one of its members to be Vice Mayor at the same regularly-scheduled meeting where the Mayor assumes office to serve at the pleasure of the Council. The role of the Vice Mayor is to perform the duties of the Mayor in the “absence of disability of the Mayor”. [Note: if both the Mayor and Vice Mayor are absent at a given time, the Council may designate another member to be Acting Mayor for that period of time.]

At this meeting, the Council will appoint a Vice Mayor. Based on prior discussion at the December 1, 2022 work-study session, the floor will be opened for a motion to nominate a member as Vice Mayor (and, with a second, call for a vote).

RECOMMENDED MOTION:

Motion to appoint _____ to serve in the capacity of Vice Mayor, **OR** Motion to postpone the appointment of a Vice Mayor at this time. **VOTE.**

STAFF RECOMMENDATION:

Staff recommends the appointment of a Council Member to serve in the capacity of Vice Mayor.

FISCAL ANALYSIS:

Not Applicable.

Council Action at the Meeting:

ATTACHMENTS: No